

Instructions on how to view and export DES Master Contract sales

The <u>master contract sales data</u> displayed on data.wa.gov indicates when the last update occurred. The master contract sales data is reported information from vendors who are on contract. To view the data, select "Explore Data" then "View Data." The next page will display the data.

iviaster Curitract sales D	ata by Customer	1	Explore Data 🗸	Export API Share ···
Contract, Vendor Procuremen	nts and Contracts		Visualize and Filte	r
			View Data	
DES is publishing Master Contract spend as	data becomes available. The	spend is reported by	OPEN IN	118
status as well.	stomer. Includes OMWBE, Ve		Plot.ly	
			More	
January 8, 2018				
Updated	Temporal			
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If you are a customer looking for your entities spend, the best way to find your data is to export the information.

To export the data, select "Export" then select the file type (CSV for Excel).

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Master Contract Sales Da DES is publicing Master Contract is	Ita by Custon	ter, Contract, Vendor ter available. The spand is reported by veh	dors and	, reported by contract and buildon	er, Includes ONWER:	Verland Small Business studut as well.				30	END .	E D Q. Fed in the Detailed
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IE AGY		RSH & WILDLIFE DEPT OF		00111		Fertilizers		WLEUR-ELUS COMPANY	2015		\$2,894	OData
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III AGY		NATURAL RESOURCES DEPT OF		00209		Lottery Merch, State		AD SPECIALTIES AND PROMOTIONS, INC	2015		\$0	CSV for Excel (Europe)
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II AGY		LOTTERY COMM WA ST		00209		Lottery Merch. State		SCHAFER SYSTEMS INC	2015		\$9	RDF
IE AGY		LOTTERY COMM WA ST		00209		Lottery Merch. State		TAKE-A-TICKET, INC.	2015		\$22,116	955
I⊞ AGY		TRANSPORTATION DEPT OF		00211		Annual Fuel Station Inspection Services		NORTHWEST TANK & ENVIRONMENTAL	SE 2015		\$410	TSV for Excel
IE AGV		SOCIAL & HEALTH SERV DEPT OF		00212		Bectronic Monitoring of Offenders		SENTINEL OFFENDER SERVICES LLC	2015		\$156	XML
⊞ AGY		TRANSPORTATION DEPT OF		00213		PreCast Concrete Unity & Restroom Bidgs		CKT INCORPORATED	2015		\$0	
IE AGY		PARKS & RECREATION COMM-WA ST		00213		PreCast Concrete Utility & Restroom Bidgs		CKT INCORPORATED	2015		\$210,885	

Open the Excel file and apply filters to the column headers.

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25	AGY	NAT		.:	214	Emer
26	AGY	ECOLOGY	DEPT OF		214	Emer
27	AGY	NATURA	RESOURCES DEPT OF		214	Emer

Click on the drop down filter for the "Customer Name" column and type in the entity name. Select the option that best fits your search.

The data is now filtered to show sales by the contract and vendor for the entity selected. The data is broken down by calendar quarters and includes whether the vendor on contract is Veteran owned, Small Business or Minority/Woman Owned Business (OMWBE).

If you have any questions, please email <u>CPRManalytics@des.wa.gov</u> or call (360) 407-2214.