



BUSINESS DIVERSITY SUBCABINET

Subcabinet Meeting Minutes
Location: Department of Enterprise Services
Sept 18, 10 a.m. – 12 p.m.

Community Participants: Hayward Evans, Charles James

State Agency Participants: Lori McCleary (DES), Tammie Wilson (L&I), Stacii McKeon (DSHS/RDA), Dave Zeigler (WSDOT), Renee Swenson (DOC), Kimberly Ames (HCA), Servando Patlan (DES), Chris Liu (DES), Linda Kent (DES), Kevin Quigley (DSHS) (phone), Kelly Ogilvie (GOV) (phone), Joel Sacks (L&I), Kelly Wicker (GOV) (phone), Lars Erickson (WSDOT) (phone), Cheryl Smith (COM), Laura Watson (ATG), Maria Peterson (DOC), RaShelle Davis (GOV), Michael Itti (CAPAA), Alexis Oliver (OMWBE), Curt Hart (DES), Alison Dempsey-Hall (ATG) (phone), Joby Shimomura (GOV) (phone), Susan Lucas (HCA), Linea Laird (WSDOT), Jarrett Sacks (DES), Jeremy Barclay (DES)

Facilitator: Renee Smith Nyberg (DES)

Minutes:

- Discussed impressions and takeaways from the Aug. 6 meeting with the Civil Rights Coalition.
- Encouraged everyone, especially the community, to come to the next community meeting on Thursday, Sept. 24, 2015 in Tukwila. The work team that supports the subcabinet is looking forward to gathering more information at the next community meeting.
- Information about meeting schedules and minutes has been centralized to the OMWBE website.
- The work team presented on what they have accomplished so far.
 - Data has been gathered for the six agencies represented in the work team
 - Determining the current state
 - High level summary of trends
- Legislative update – DES is considering agency request legislation for the RCW that sets small and limited public works bidding processes for use of the small works roster.
- DES Communications has reached out to communications department for each subcabinet agency to coordinate communications.
 - Communications group made up of communications representatives from each of the subcabinet agency is meeting regularly, especially after every subcabinet meeting.
 - DES Communications providing internal talking points to help people at agencies understand the subcabinet effort and their scrum team member's role.

Decisions:

- Confirmed coalition meeting with Governor Inslee on Wednesday, Oct. 21.
- The next community meeting is Thursday, Sept. 24, 2015 in Tukwila from 5:30 to 8:30 p.m.

Action Items:

- Schedule community meetings in the areas where the communities are, not here in Olympia.
- Messaging to agencies that are not on the subcabinet, in case they get questions.



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- Phone number and pin number for next week's community meeting on Thursday, September 24, 2015 in Tukwila, be provided at least a week in advance to the community leaders, so that they can provide it to those interested in attending.
- Send communications materials
- DES is moving forward with agency request legislation that proposes to raise the maximum dollar thresholds for the small and limited public works bidding processes that use the small works roster; allow retainage for small works roster construction to be waived in more cases; and allows waiving the payment and performance bond on Limited Public Works projects in more cases.