



Personal Services Master Contracts (32206 & 32010)

Professional Consulting Services Vendor Pools

What categories of consulting/services are covered?

Personal Service Master No. 32206

- Customer Survey Services (2011)
- Educational Consulting (2011)
- Environmental Consulting (posted in WEBS, closing 7/6/2010)
- Financial Consulting (will be refreshed in July 2010)
- Management Consulting (2011)
- Performance Audit Services (will be refreshed in August 2010)

Organizational Development Master No. 32010

- Business Analysis (2012)
- Coaching (Spring 2011)
- Conference Planners (Fall 2011)
- Conference Speakers (Fall 2011)
- Customer/Stakeholder Management (2012)
- Effective Communication (Spring 2011)
- Executive Recruitment (2012)
- Facilitation (Spring 2011)
- Leadership (Fall 2011)
- Organizational Development/Change Management (2012)
- Performance Management (Fall 2011)
- Personnel Investigations (Spring 2011)
- Personnel Issues (Spring 2011)
- Strategic Planning (Fall 2011)
- Team Development (2012)

How do you get on the contract?

The contracts were competitively bid and awarded. Each vendor had to demonstrate a level of excellence in their field of no less than an overall awarded value of at least 77% (based on 0-100%).

Periodically, the pools of vendors are refreshed. This allows current vendors the chance to expand their presence on the contract and new vendors the opportunity to bid. Participation is only through the competitive procurement process.

Will we be refreshing soon?

Yes! We will be refreshing pool by pool. Four pools will be solicited this year. We will be refreshing Environmental Consulting, Educational Consulting and Performance Audit vendor pools. We will also be adding a new category – Cultural & Historical Research and are considering Marketing.

How will I get notified?

Washington's **E**lectronic **B**usiness **S**olution (WEBS)

<https://fortress.wa.gov/ga/webs/>

WEBS is the primary method of notification to vendors that a solicitation has been posted, amended, awarded. In order to ensure delivery of notification, we recommend that vendors update their profiles, include all commodity codes pertaining to the services offered and have more than one contact email in their profile. It's summer – vacations happen.

Do you have any tips?

Take a look at the last solicitation. The new one will be similar to the original – you'll have the advantage of being familiar with what we'll be considering.

www.ga.wa.gov and search Purchasing and Contracts for either contract number.

Any other questions?

Contact Jeri Brown, Contracts Specialist, at jbrown@ga.wa.gov or (360) 902-7404.