



## State of Washington Small Business Liaisons

Your quick contacts for state government information, assistance, speakers for events.








Agency	Services	Contacts	Phone	E-Mail
Department of Labor & Industries	<ul style="list-style-type: none"> <li>Workers' compensation claims and employer accounts</li> <li>Wage and hours rules</li> <li>Construction contractor registration</li> <li>Workplace safety and health</li> </ul>	  Celia Nightingale Aaron Hoffman	360-902-4205 Toll-free: 800-987-0145	<a href="mailto:SmallBusiness@LNI.wa.gov">SmallBusiness@LNI.wa.gov</a>
Employment Security Department	<ul style="list-style-type: none"> <li>Unemployment insurance taxes</li> <li>Paying out unemployment benefits</li> <li>Employment services to workers and businesses</li> </ul>	 Lisa van der Lugt	360 902-9298	<a href="mailto:SmallBusiness@ESD.wa.gov">SmallBusiness@ESD.wa.gov</a>
Department of Revenue	<ul style="list-style-type: none"> <li>Business tax registration</li> <li>Business &amp; Occupation Tax, Sales Tax, State Public Utility Taxes, tax incentives/credits, excise taxes</li> <li>Referrals to tax specialists as needed</li> </ul>	 Rob Rice	360 705-6600 Toll-free information center: 800 647-7706	<a href="mailto:RobertR@DOR.wa.gov">RobertR@DOR.wa.gov</a>
Secretary of State - Division of Corporations and Charities	Registration and maintenance of: <ul style="list-style-type: none"> <li>Corporations and Limited Liability Companies (LLC)</li> <li>Limited Partnerships</li> <li>Trademarks</li> <li>Apostilles (for documents used in foreign countries)</li> </ul>	 Patrick Reed	360 725-0358 direct 360 725-0377 main	<a href="mailto:Patrick.Reed@SOS.wa.gov">Patrick.Reed@SOS.wa.gov</a>
Department of Licensing	<ul style="list-style-type: none"> <li>Online and paper filing of Master Business Applications</li> <li>City and State agency partnerships for one-stop business licensing</li> </ul>	 Kim Eastman	360-664-1477	<a href="mailto:KEastman@DOL.wa.gov">KEastman@DOL.wa.gov</a>
Department of Social & Health Services	<ul style="list-style-type: none"> <li>New Hire Reporting assistance</li> <li>Conducts training on child support laws</li> <li>Assists employers with electronic payment and reporting options</li> </ul>	 Doug Cheney	360-664-5043	<a href="mailto:DCheney@DSHS.wa.gov">DCheney@DSHS.wa.gov</a>
Governor's Ofc of Regulatory Assistance	<ul style="list-style-type: none"> <li>Questions about Washington's environmental permitting requirements</li> <li>Assistance with completing environmental permit applications</li> </ul>	 WASHINGTON STATE Governor's Office of Regulatory Assistance	Information Center 360 407-7037 Toll free: 800 917-0043	<a href="mailto:Help@ORA.wa.gov">Help@ORA.wa.gov</a>
Department of Commerce	<ul style="list-style-type: none"> <li>Questions about Washington's regulatory requirements</li> <li>Change agent for joint agency business processes &amp; procedures</li> <li>Manages Washington's website for business</li> </ul>	 Karen Pemeerl	360 725-4007	<a href="mailto:SmallBusiness@Commerce.wa.gov">SmallBusiness@Commerce.wa.gov</a>

Continued



## State of Washington Small Business Liaisons

Your quick contacts for state government information, assistance, speakers for events.

Agency	Services	Contacts	Phone	E-Mail
Department of Commerce	<ul style="list-style-type: none"> <li>Trade and export technical assistance – helping companies export into foreign markets</li> <li>Act as governmental and policy liaison for small business issues</li> <li>Provide referral for support and technical assistance to small businesses, including financing resources and tax incentives</li> </ul>	 Lynn Longan	360 481-3106	<a href="mailto:SmallBusiness@Commerce.wa.gov">SmallBusiness@Commerce.wa.gov</a>
Office of Minority & Women's Business Enterprises	Point of contact for small business referrals: <ul style="list-style-type: none"> <li>Certification, business development, Linked Deposit Program</li> </ul>	 Jose Diaz	360 704-1194	<a href="mailto:JoseD@omwbe.wa.gov">JoseD@omwbe.wa.gov</a>
Department of Veterans' Affairs	<ul style="list-style-type: none"> <li>Washington State Veteran/ Servicemember Owned Business Directory</li> <li>Washington State Veteran Linked Deposit Program (Improves access to capital for certified Veteran and Servicemember owned firms)</li> </ul>	 Heidi Audette	(360) 725-2154	<a href="mailto:HeidiA@DVA.WA.GOV">HeidiA@DVA.WA.GOV</a>
Department of General Administration	<ul style="list-style-type: none"> <li>State procurement/contracting</li> </ul>	 Kerry Bustetter	360 902-0925	<a href="mailto:Kerry.Bustetter@ga.wa.gov">Kerry.Bustetter@ga.wa.gov</a>
Liquor Control Board	<ul style="list-style-type: none"> <li>Contact for small business referrals and applying for liquor license</li> <li>Presentations on liquor laws and regulations for small business</li> <li>Working with local government partners</li> <li>Information on allowed activities in liquor businesses</li> <li>Advise on liquor legislation and rule changes</li> <li>Provide information on safe use of alcohol and the law</li> </ul>	 Susan Reams	(360) 664-1651	<a href="mailto:Reams@LIQ.wa.gov">Reams@LIQ.wa.gov</a>
Department of Agriculture	To support and promote the food and agriculture industry, the department: <ul style="list-style-type: none"> <li>Advise farm and food businesses on regulations</li> <li>Advise businesses on Direct, Domestic, and International marketing</li> <li>Refers business owners to specific WSDA and USDA programs</li> <li>Works with Commerce and other agencies to recruit and retain food and agriculture businesses</li> </ul>	 Patrice Barrentine	360 902-2057	<a href="mailto:PBarrentine@AGR.wa.gov">PBarrentine@AGR.wa.gov</a>
Workforce Training and Education Coordinating Board	<ul style="list-style-type: none"> <li>Contact for business and industry, state-wide, for workforce issues</li> <li>Liaison to the state &amp; regional economic development system</li> <li>Workforce contact for state business and industry associations</li> </ul>	 Mike Brennan	360 586-8683	<a href="mailto:Mike.Brennan@WTB.wa.gov">Mike.Brennan@WTB.wa.gov</a>
Commission on Asian Pacific American Affairs	<ul style="list-style-type: none"> <li>Improves the well-being of Asian Pacific Americans by ensuring their access to participation in the fields of government, business, and education</li> <li>Advise and makes recommendations to the governor, state agencies, and the legislature with respect to desirable changes in program and law on the rights and needs of Asian Americans and Pacific Islanders</li> </ul>	 Kendee Yamaguchi	360 725-5667	<a href="mailto:Kyamaguchi@capaa.wa.gov">Kyamaguchi@capaa.wa.gov</a>

Continued